

# NWHP EVENT ESTIMATE & FINAL COST SUMMARY

EVENT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

PREPARED BY: \_\_\_\_\_

ESTIMATED REVENUE	ESTIMATED	FINAL
Book Sales		
Donations		
Merchandise Sales		
Tickets		
Raffles		
<b>REVENUE TOTALS:</b>		

ESTIMATED EXPENDITURES	ESTIMATED	FINAL
Accommodations/Room Rentals/Travel		
Copying		
Educational Materials		
Equipment Rentals		
Gas/Mileage		
Meals		
Postage		
Printing		
Supplies (Ink, Paper, Stationery)		
EXPENDITURES TOTALS:		
PROFIT/LOSS:		

In-Kind and Non-cash Donations:

Volunteer Hours: \_\_\_\_\_

Volunteer Miles: \_\_\_\_\_